

## THREE RIVERS & WATFORD SHARED SERVICES JOINT COMMITTEE

**Date of meeting:** 28 June 2010

PART A

AGENDA ITEM

# 5

**Title:** PERFORMANCE MANAGEMENT 2009/10

**Report of:** Director of Corporate Resources & Governance – Three Rivers D.C.

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1. **SUMMARY**

- 1.1 This report provides information on the performance of the shared services up to 31 March 2010.

2. **RECOMMENDATIONS**

- 2.1 That the Committee notes this report.

**Contact Officer:**

For further information on this report please contact:

David Gardner – Director of Corporate Resources & Governance – Three Rivers D.C.

telephone number: 01923 727200

email: david.gardner@threerivers.gov.uk

**Report approved by:**

Tricia Taylor – Executive Director – Watford B.C.

### 3. DETAILED PROPOSAL

3.1 Members have agreed that the Committee will receive reports which will highlight:-

- Achievements in the quarter
- Actions being taken against targets that are not being achieved (i.e. exception reporting), and
- Budgetary control information

3.2 Attached at Appendix 1 is a Monitoring Report to the end of March 2010 (Quarter 4 – 2009/10).

3.3 There will be a presentation at the meeting to demonstrate how up to date performance management information can be accessed electronically.

### 4. IMPLICATIONS

#### 4.1 Policy

4.1.1 The recommendations in this report are consistent with the policies of Three Rivers District Council, Watford Borough Council and the Joint Committee.

#### 4.2 Financial

4.2.1 Contained in the Monitoring Report.

#### 4.3 Legal Issues (Monitoring Officer)

4.3.1 None specific to this report.

#### 4.4 Risk Management and Health & Safety

4.4.1 There are no risks associated with the decision members are being asked to take.

#### 4.5 Equalities

4.5.1 *Relevance Test*

Has a relevance test been completed for Equality Impact? No

There is no proposed change to the shared services.

#### 4.6 Staffing, Accommodation, Community Safety, Sustainability & Environment, Communications & Website and Customer Services

4.6.1 None Specific

### Appendices

1 Monitoring Report – Quarter 4 – 2009/10.

### Background Papers

No background papers were used in the preparation of this report.